

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE EXTENSION OF A CONTRACT**

CONTRACT NO: CW23692
CAPTION: School Health Nursing Program
PROPOSED CONTRACTOR: Children's National Medical Center, Inc.
PROGRAM AGENCY: Department of Health, Community Health Administration

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701, and 2005.6 (b)

2. MINIMUM NEED:

The Government of the District of Columbia, Office of Contracting and Procurement (OCP) on behalf of the Department of Health (DOH), Community Health Administration (CHA), has a requirement for the Contractor, Children's National Medical Center, Inc. (CNMC) to continue to provide the management and daily operations of the School Health Nursing Program, herein referred to as the "Program" for an additional three (3) month period for the term from October 1, 2016 through December 31, 2016.

The Program provides school-based nursing services, health promotion education services, and care coordination services to students in the District of Columbia public and charter schools. Under the Program students learn about health issues, are screened for childhood diseases, are immunized, and are treated and/or referred for further treatments as may be needed. Access to school health services for children provides critical early interventions to reduce the onset of preventable diseases and other health conditions, encourages chronic disease management and health education, and ultimately improves the health and wellbeing of the entire community. The overall goal of the Program is to improve the general health and wellbeing of the children enrolled in District of Columbia public and charter schools through health promotion education and supervised nursing services and follow-up.

The contract extension is required to ensure continuity of operations and avoid interruption of these vital medical services to pupils of the public and charter schools while the results of a new solicitation for the program posted on April 1, 2016 and under evaluation. This extension includes a transition plan to support any new contractor whom may be awarded the resultant grant.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price for the sole source contract shall not exceed \$5,410,498 for the period from October 1, 2016 through December 31, 2016. This additional amount brings the total Not-to-Exceed amount to \$9,660,046 for the period from July 1, 2016 through December 31, 2016.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

Children's National Medical Center (the incumbent) is the only available company requiring no start up time with the capability of continuing this service without interruption. Any interruption of these services could pose as a major threat to the District, potentially jeopardizing the health, welfare, and safety of the student population, the public, and could possibly present liability issues to the District Government.


DOH plans to transfer the required services to be performed under the Office of Grants Management (OGM) moving forward; however this 90-day sole source contract extension modification is required in order to secure a more seamless transition from this procurement to OGM. OGM has already competed these requirements via a formal Request for Applications (RFA) posted April 1, 2016. The SOW was modified based on a Needs Assessment study conducted in February 2016 which yielded results that indicate performance under the new award could be carried out by more than one vendor. An initial 3-month Sole Source advertisement to extend the contract from July 1, 2016 through September 30, 2016 was issued on April 20, 2016 and approved on May 4, 2016. We have since learned that Notice to Grant Awardees is scheduled for November 2016. In addition, new programmatic changes will not be implemented until January 1, 2017. Based upon this revised timeline, an additional 3-month extension from October 1, 2016 through December 31, 2016 is needed for the incumbent, CNMC, to continue performing during the transition period and provide the support and assistance without interruption to services.

The current Contractor will also continue providing services at the same price currently being paid by the District. Again, there are no other available contractors with the ability to perform this critical work effective October 1, 2016, without compromising this entire program. DOH is seeking an additional sole source 90-day extension to provide transition to a federal grant program with DOH OGM for which these requirements are currently undergoing a competitive evaluation.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date



LaQuandra Nesbitt, MD, MPH
Director, Department of Health

6. CERTIFICATION BY CONTRACTING OFFICER:

Based on the findings, I hereby determine that the extension of the Sole Source award of these services to Children's National Medical Center, Inc. is in the best interest of the District and that the price is fair and reasonable. I recommend that the Office of Contracting and Procurement Chief Procurement Officer approves the use of the Sole Source Extension Procurement method for the continuation of these services. I have reviewed the above

Procurement method for the continuation of these services. I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority.

I certify that the notice of intent to extend a Sole Source Contract was published on June 14, 2016 in accordance with Section 404 (c) of the District of Columbia Procurement Practices Reform Act (PPRA) of 2010 (D.C Official Code §2-354.04).

I recommend that the Chief Procurement Officer approve the use of the extension for sole source procurement method for this proposed contract.

Date

Hakima Muhammad
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 303, 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02, 2-354.03 or 2-354.04 Sec 404 (a)(b)(c) DCMR 1701.01, D.C. Law 18-371). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer